Baruch COLLEGE | Office of the Registrar
One Bernard Baruch Way, BoxH-0850, New York, NY 10010 · Phone (646) 312-1150 · Fax (646) 312-1151 · www.baruch.cuny.edu/registrar

APPLICATION FOR GRADUATION

PLEASE PRINT YOUR NAME CLEARLY AND EXACTLY AS YOU WISH IT TO APPEAR ON YOUR DIPLOMA. *If your name and address are different in our system (CUNYFirst), it is necessary to submit a change of Name/Address form. Any question or comments please email us at GRADUATIONAUDITS@Baruch.cuny.edu

STUDENT INFORMATION

EMPLID (CUNYFirst ID) _____ Date of Birth _____

Name: First _____ Middle Name or Initial _____ Last _____

Current Street Address _____ Day Phone _____

City _____ State _____ Zip _____ @baruchmail.cuny.edu
Baruch Email Address

APPLICATION PROCESSING

This application for graduation is your? ☐ First Submission ☐ Revised Form

Date of Graduation:

December 20_____(Finishing Fall) May 20_____(Finishing Spring) September 20 _____(Finishing Summer)

Undergraduate Degree

- ☐ Bachelor of Arts
- ☐ Bachelor of Business Administration
- ☐ Bachelor of Science

Graduate Degree

- ☐ Master of Arts
- ☐ Master of Business Administration
- ☐ Master of Public Administration
- ☐ Master of Science
- ☐ Master of Science in Education

Major/Specialization: _____

APPLICATION POLICY AND AGREEMENT

Weissman School of Arts & Sciences and School of Public Affairs Undergraduate Students Only:

An approved specialization form (B.A/B.S Degree ONLY) must be filed with the department in which you are majoring. If you have not filed one, do so immediately. Your graduation audit will not be completed until a copy of your specialization card is received in the Registrar's Office.

Graduate Students Only:

You must be enrolled or maintain matriculated status during the semester intended to graduate; otherwise, there will be a maintenance fee of $200 (NYS Residents per semester) or $325 (Non-Residents per semester).

Please Read Before You Sign:

You will be notified ONLY through your Baruch Webmail account if there is a problem. If you have been deleted, you must file a new graduation application.
All requirements must be cleared before filing for graduation and the date the degree is conferred. This includes:

- Resolution of grades (INC, PEN, WA). Grades will not be changed after graduation.
- Submission of major project, thesis or comprehensive exams
- Non CUNY Permit and Study Abroad grades -- Official transcript from the host college must be submitted to Baruch. It is not recommended to go on Permit or Study Abroad during your last semester; it may jeopardize your graduation.

I have reviewed my Degree Works audit at http://dgw.baruch.cuny.edu, and have or will resolve all outstanding issues.

Student's Signature _____ Date _____

EFFECTIVE 09/2017